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26 April 1962

MEMORANDUM FOR: Director of Training
THROUGH : Chief, Operations School
SUBJECT : Weekly Activities Report No. 16
19 - 25 April 1962

A. SIGNIFICANT ITEMS

Nothing to report.

B. OTHER ITEMS

1. Information Reports Familiarization (IRF)

25X1A (a) [REDACTED] successfully finished eleven days of
tutorial training in Information Reports Familiarization (IRF) on
23 April. He is processing for an overseas assignment, hence his
25X1A tutorial training. Although he has completed his formal training in
IRF, [REDACTED] continues to spend a couple of hours
25X1A a day in the laboratory preparing a final report on an airport
25X1A observation. [REDACTED] Africa, who is to be assigned as an
25X1A intelligence assistant [REDACTED] and who gave exceptional
promise as a student, was required [REDACTED] 19 April; 25X1A
the shift in plan cut short her training before it was completed.
It is to be hoped that she will be able to find time, as she plans
to do, to complete IRF before she goes overseas. As far as she went
in the course, she proved to be an excellent student.

(b) Three students, [REDACTED] 25X1A
[REDACTED] have been registered for
tutorial training in IRF during May and June.

(c) As of 20 April, four students were registered for the 30 April-
11 May, half-day course in IRF. Since the group will evidently be
small and since some tutorial students will overlap, all individual
students will be classified as tutorial.

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2. Counterintelligence Operations Course: Course No. 44

Course No. 44 is in its second week and progressing satisfactorily. One of the six students was forced to withdraw on 20 April due to ill health. The small size of the class is compensated for by the high caliber of the students.

25X1A

(a) [REDACTED] and I met with [REDACTED] and two other officers of FE for a discussion of this case. All of the files will be made available to us. Before holding further discussion regarding sanitizing etc, I am reading FE's lengthy flap analysis report.

3. Records Officers Course: Course No. 10

Course No. 10 with a total final enrollment of twenty-six students, concluded on 20 April. Course No. 11, with twenty students, began on 23 April.

4. Covert Action Operations:

All preparations for Course No. 55 have been completed. At least nine students are expected in the course, to begin 30 April.

5. Scientific and Technical Operations:

25X1A

25X1A

A memorandum to D/TR, based on discussions between Mr. [REDACTED] and Mr. [REDACTED] of the Intelligence School, went forward this date. The memorandum recommends consideration of combining a new DD/I training requirement in the S&T field with that of the DD/P so that one course would be offered instead of two.

6. DD/P Orientation for JOTs:

On this date Mr. [REDACTED] to 25X1A review training in this area as given JOTs in January 1962. Changes were discussed for the training to be provided by HT/OS 16 - 20 July. These will be the subject of further reporting as work progresses.

C. ADMINISTRATION

25X1A

1. [REDACTED] assumed her new duties in A&E/TR on 23 April.
2. [REDACTED] joined the administrative staff of HT/OS on 23 April.

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25X1A

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